

Sustainable Procurement Policy

Sustainable procurement is defined as ‘a process whereby organisations meet their needs for goods, service, works and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organisation, but also to society and the economy, whilst minimising damage to the environment.’

The company will take steps, as far as reasonably practical, to incorporate sustainability into the procurement process. The overall aim of the company is that the goods and services it purchases:

- Are manufactured, delivered, used, and disposed of in an environmentally and socially responsible manner
- Deliver long term value for money for the company and customer base.

The Directors have a direct responsibility of overseeing procurement to ensure that the following steps are undertaken.

- Define the need of new products and or services, assessing how sustainability can be appropriately applied.
- Evaluate the options available on the market in line with the sustainability considerations listed later in this document. Procurement decisions should be underpinned by this evaluation.
- Periodically, at least annually, review suppliers and products to ensure that they are still the most appropriate option, in line with the sustainable procurement policy.

Sustainability Considerations:

- Product lifespan including disposal
- Sustainability of materials used in production
- Impact and credentials of supply chain
- Locality of supplier
- Ethics as an employer